



Town of Peace River Rural Renewal Stream Employer Application Form

BUSINESS INFORMATION

Legal/Corporate Name (As Registered with CRA)	
Operating/Trade Name (If different from legal name)	
General Business Description	
NAICS Code (5–digit Code)	
Phone	
Business Email	
Number of Employees	
Franchise Business	<input type="checkbox"/> Yes <input type="checkbox"/> No

PHYSICAL BUSINESS ADDRESS

Street Address	
City	
Province	
Country	
Postal Code	
Multiple Locations	<input type="checkbox"/> Yes <input type="checkbox"/> No

BUSINESS MAILING ADDRESS

<input type="checkbox"/> Same as physical address	
Street Address	

City	
Province	
Country	
Postal Code/Zip Code	

BUSINESS CONTACT INFORMATION

Owner Name	
Phone	
Email	
Main Contact Name (If different from owner)	
Position	
Email	
Phone	

REGULATORY

Does the Employer have a valid Town of Peace River License? (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Has the Employer been documented for any violations through Alberta Health Services in the last two years? (Where applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the Employer received any Occupational Health & Safety complaints within the last two years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Employer in good standing with the Worker’s Compensation Board of Alberta?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Employer in good standing with Immigration, Refugees and Citizenship Canada?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did you inform your Employees no public transportation in the Town of Peace River? (If not, please inform your Employees, no public transportation in the Town of Peace River)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have continuous and active operation in Alberta for a minimum of 2 complete fiscal years (the year used for tax or accounting purposes) prior to application submission?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have a place of business in Alberta where employees can report to work regularly as needed and where work assignments are issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a minimum total gross annual revenue of \$400,000 for the most recent fiscal year (the year used for tax or accounting purposes) and employment of a minimum of 3 full-time (or full-time equivalent) employees in Alberta?	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMMIGRATION PROGRAM KNOWLEDGE

Does the Employer have experience working with other immigration programs? If yes, please explain: (For example, what immigration stream? What job vacancies were filled? How many job vacancies were filled? What supports were put in place to support the newcomers?)

IMMIGRATION SUPPORT

How does the Employer offer a safe and welcoming environment? A safe and welcoming workplace creates an environment where all employees are valued, included, treated with respect, and reasonably free from physical and psychological danger.

Please describe what you will do to assist the candidate with attaining suitable and affordable accommodation (if needed).

Please describe what the employer will do to assist the candidate in ensuring they have reliable transportation to get to work, including getting to Peace River if the candidate(s) are arriving internationally.

POSITION DETAILS (COMPLETE FOR EACH UNIQUE POSITION TYPE AND LOCATION)

Job Title	
Number of positions available	
National Occupation Classification Code (NOC)	
Does the job meet the requirements of the Rural Renewal Stream? (check all that apply)	
<input type="checkbox"/> Job is full-time (minimum 30 hours per week)	<input type="checkbox"/> Job is permanent (12 months or more)
<input type="checkbox"/> Job is non-seasonal	<input type="checkbox"/> Occupation is needed in the community
<input type="checkbox"/> Job is genuine and represents a labor market need	
<input type="checkbox"/> Wage and benefits meet or exceed the lowest starting wage for the occupation across all industries in Alberta as set out on the Alis website	

ADDRESS OF PHYSICAL JOB LOCATION

Street Address	
City	
Province	
Postal Code	

MINIMUM EDUCATION REQUIREMENTS OF THE JOB (CHECK ALL THAT APPLY)

<input type="checkbox"/> Doctorate/PHD	<input type="checkbox"/> Doctor of Medicine	<input type="checkbox"/> Master’s Degree	<input type="checkbox"/> Bachelor’s Degree
<input type="checkbox"/> College Level Diploma/Certificate			
<input type="checkbox"/> Apprenticeship Diploma/Certificate	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Vocational School Diploma/Certificate	

☐ No Formal Educational Requirement

Wage in Canadian Dollars and Number of Work Hours -

EXPERIENCE / SKILLS REQUIREMENTS OF THE JOB

Are there provincial / federal certification, licensing or registration requirements of the job? ☐ Yes ☐ No

If yes, indicate the name of the certifying / licensing / registering body.

Are there any language requirements required for the job? ☐ Yes ☐ No

If yes, indicate the language requirements.

LABOUR GAP

All jobs must be posted for a maximum of two weeks to satisfy the minimum recruitment timelines. Has the job been posted externally and advertised for a minimum of two weeks? (Required)

☐ Yes ☐ No

Links to current job posting (Required)

Original publish date (Required)

Describe all recruitment efforts to fill the position in Canada and outcomes. Describe advertising sources, posting, durations and recruitment outcomes (Required).

Job postings locally in store (Required).

☐ Yes ☐ No

The Employer has used a third party representative/employment agency for recruitment services (Required).

☐ Yes ☐ No

Name the third party, if applicable

EMPLOYER DECLARATION

I, _____ (Name), the _____ (Title) of
_____ (Employer)

In Peace River, Alberta, am authorized to sign on behalf of the company and solemnly declare all information provided is true, accurate and complete and that the employer:

- Is located permanently within the corporate limits of the Town of Peace River.
 - Has considered Canadians and Permanent Residents for the subject job.
 - Is offering a job which is full-time (minimum 30 hours per week), non-seasonal and permanent (12 months or more).
 - Is offering a job which meets or exceeds the lowest starting wage for the occupation across all industries in Alberta as set out in the Alis website.
 - Confirms that the majority of the job duties will be performed within the Town of Peace River.
 - Is not known to be in violation of any federal or provincial legislation.
 - Agrees to abide by the rules and guidelines of the Peace River Rural Renewal Stream.
 - Has reviewed and will comply with eligibility requirements under the Alberta Advantage Rural Renewal program.
 - Will review and confirm eligibility requirements with any prospective candidates prior to issuing an offer of employment, including admissibility requirements under the Immigration and Refugee Protection Act and its Regulations.
 - Understands that they are solely responsible for compliance with all relevant business licensing and compliance with Town bylaws.
 - Understands that misrepresentation could result in disqualification from the program.
- ☐ Understands that as the employer, I am responsible to take the lead role in providing settlement services to my employee.

General Liability Release and Indemnity: The Employer does hereby WAIVE, RELEASE and FOREVER DISCHARGE the Town of Peace River, their agents, employees, volunteers, successors and assigns and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named (the “Releasees”), from all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or injury that may be sustained while participating in the Peace River Rural Renewal Stream and the Alberta Advantage Rural Renewal Program (collectively “Programs”), or while employing anyone in relation to the Programs, regardless of whether such loss or damage is caused by the negligence of the Releasees, or otherwise, and regardless of whether such liability arises in tort, contract, strict liability, or otherwise, to the fullest extent allowed by law. It is my express intent that this General Liability Release shall bind the members of my family, spouse, my heirs, assigns and personal representative, and shall be deemed as a RELEASE, WAIVER, DISCHARGE and COVENANT NOT TO SUE the above named Releasees as stated above. In signing this Application, I acknowledge and represent that I have read the foregoing General Liability Release and Indemnity agreement, understand it and sign it voluntarily as my own free act and deed; no representations, statements or inducement has been made; I am at least eighteen (18) years of age and fully competent; and I execute this Application for full, adequate and complete consideration fully intending to be bound by same.

CONCLUSION	
Name	
Signature	Date
Witness	
Signature	Date

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

The personal information on this form is collected in accordance with Section 33 (c) of the Freedom of Information and Privacy Act and is collected for the sole use of the Town of Peace River for the Rural Renewal Stream Program. If there are any questions about the collection or use of this information, contact the FOIP Coordinator at 780-624-2574, 9911 100 Ave Peace River, AB.