

Manager of Recreation and Parks



TOWN OF
PEACE RIVER
ALBERTA

The Town of Peace River seeking an experienced individual for the Manager of Recreation and Parks position, within the Community Service Department.

Every day you will facilitate and maintain strong relationships with user groups and the general public. You will manage staff and coordinate resources for our recreation facilities, including the new Baytex Energy Centre (ice rink and fieldhouse), Peace Regional Pool, and the parks and sports fields. To thrive in this role, you must have a background in recreation, delivering services to the public, have led a multifunctional team and be experienced in the management of recreation facilities.

The Town of Peace River has a population of just under 7,000. The Recreation and Parks team is responsible for the pool, ice rink/fieldhouse, Skatepark, Water park, ball diamonds, sports fields over 200 acres of green spaces/parks, 11 playgrounds, 5 outdoor rinks and 17 km of paved trails.

We are looking for a manager with direct experience in:

- Delivering direct and indirect recreational opportunities and services to the public.
- Building strong positive relationships with user groups and staff.
- Budget expenditure oversight.
- Finding positive solutions to disagreements with user groups and facility users.
- Implementing recommendations from guiding documents and development of new planning directions.
- Clarifying and quantifying levels of service.
- Managing contracts and service agreements with service providers to maximize operational and financial performance of recreation facilities.
- Facility management and maintenance, especially in arenas, pools and sports fields.

Qualifications:

- Minimum 5 years experience in a related supervisory role in facility operation, maintenance and development.
- Post Secondary education in disciplines such as Recreation Administration, Recreation Facility Management or a related field.
- Class 5 Drivers License is required.
- Alberta Level 1 Arena Operator Certification and/or Alberta Level 2 Arena Operator Certification is considered an asset.
- Pool operator certification Level 1 and/or 2 is considered an asset.
- Sports field maintenance experience is considered an asset.

The Town of Peace River welcomes diversity in the workplace and encourages application from all qualified candidates. Job descriptions are available upon request.

Qualified applicants are invited to forward their resumes, in confidence, to the address below (**quote Competition # 23/020**).

Manager, Employee Services
Email: hr@peaceriver.ca

We thank all participants for their interest, however only those who are selected for an interview will be contacted.

Full Time • Permanent Employment

Salary: \$89,497—\$112,380 yearly

Hours: Monday to Friday
8:30 am to 5:00 pm
37.5 hours per week

Closing Date: Open until a suitable candidate is found.

What We Offer:

- Your work will have a direct impact on quality of our residents' day to day lives.
- Regular training opportunities to expand your skills and knowledge.
- Short commute to work
- Our leadership team values your voice and input and welcomes feedback.
- A defined benefit pension plan and a competitive health and benefits package. that start from day 1.
- 3 weeks vacation.
- Free gym membership.

Posting Date: November 1, 2023