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| Approval Date: | May 10, 2021 | Policy Number: | P-12-90-A |
| Motion: | MOTION-21-05-197 | | |
| Supersedes: | P-12-2014-01 | | |
| Title: | Fee Waiving Policy | | |
| Board Review: | March 24, 2021 and April 28, 2021 | | |

Purpose

This Policy establishes parameters for requests by the community for the waiving or reducing of facility use fees for large events and activities.

Related Documents

- Fees and Charges Bylaw
- Grants to Organizations Policy P-12-49-B

Scope

This Policy applies to all facility rental and equipment fees within the areas of the Community Services Department including parks, recreation, culture, fees, and charges.

Definitions

“Fee Waiver” means the reduction or removal of a rental fee related to a facility or equipment.

“Non-profit organization” means:

- a society, credit union, or cooperative established under a law of Canada or Alberta,
- a corporation that is prohibited from paying dividends to its members and distributing the assets to its members on winding up, or
- any other entity established under a law of Canada or Alberta for a purpose other than to make a profit.

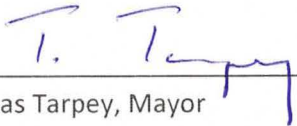
Policy

The Town of Peace River and Community Services Department is regularly approached to waive rental fees for community events and activities.

The annual Fees and Charges Bylaw sets all fees and charges. This Bylaw does not allow for the waiving of fees. Therefore, requests for the waiving of any fees will be directed to the Council Grants to Organizations Policy for review under the Policy’s guidelines.

Principles

1. The Town of Peace River supports and acknowledges the contribution of Community Not-for – Profits and organizations in our community.
2. The Town of Peace River does not waive any fee or charge related to rental of equipment or facilities.
3. Non-profits will be directed to apply to the Grants to Organizations Policy for all applicable requests.



Thomas Tarpey, Mayor



Christopher J. Parker, CAO