

<b>Approval Date:</b>	April 12, 2021	<b>Policy Number:</b>	P-11-88-A
<b>Motion:</b>	21-04-142		
<b>Supersedes:</b>	New		
<b>Title:</b>	Candidate Information in Municipal Elections and By-elections Policy		

### **Purpose**

To establish standards for the use of a candidate's personal information during a municipal election or by-election.

### **Related Documents**

- *Freedom of Information and Protection of Privacy Act (FOIP); and*
- *Local Authorities Elections Act (LAEA).*

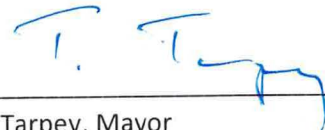
### **Policy**

1. To assist the public in becoming informed about candidates nominated for municipal elections and by-elections, the Town may disclose candidate information in addition to the disclosure required by the *Local Authorities Elections Act*.
2. The Town may only collect a candidate's personal information as follows:
  - 2.1. The candidate must consent to the collection and disclosure of their personal information;
  - 2.2. The information must be received directly from the candidate;
  - 2.3. The information must relate directly to the election activity; and
  - 2.4. The information may be used only for the purpose specified.
3. The Town may collect the following information for the purpose of advising the public that the person has filed nomination papers and if/how the candidate may be contacted for information related to their candidacy. The information collected in Schedule A will only be released as authorized by the candidate:
  - 3.1. The name of the candidate;
  - 3.2. The candidate's telephone number;
  - 3.3. An email address associated with the candidate's campaign;
  - 3.4. Website or social media accounts established for the purpose of the candidate's campaign; and
  - 3.5. The address of the candidate's campaign office.
4. The disclosure of any other information included on the candidate's nomination form, including the names of electors supporting the nomination or the name and contact information of the candidate's campaign manager is not permitted.

5. The information shall be collected by means of the Form included as Schedule A, which shall be signed by the candidate.
6. The Candidate may revise or withdraw their consent by submitting an amended copy of Schedule A to the Returning Officer.
7. The Town may disclose the information collected by:
  - 7.1. Publishing the information on a Town website created for the purpose of informing the public about the candidates or the election;
  - 7.2. Publishing the information on the Town's social media platforms;
  - 7.3. Emailing the information in response to an information request; or
  - 7.4. Responding verbally to an information request.
8. This consent shall expire 72 hours following Election Day or the date set for a By-election.

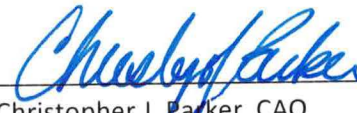
**Schedules**

Schedule A is attached and forms part of this Policy.



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Thomas Tarpey, Mayor



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Christopher J. Parker, CAO



# Schedule A

## Release of Candidate Information

### Municipal Election or By-election

I, \_\_\_\_\_, hereby grant consent to the Town of Peace River to release the following personal information to any interested person, organization, or media. This consent shall remain in effect from the date the Release is signed until either withdrawn by me in writing or 48 hours following the date of the election or by-election.

**I am consenting to the disclosure of the following (fill in only those fields you wish to disclose)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Campaign Office Address: \_\_\_\_\_

Phone numbers: \_\_\_\_\_

Campaign Office

Home

\_\_\_\_\_

Cell

\_\_\_\_\_

Other

E-mail Address(es): \_\_\_\_\_

Website: \_\_\_\_\_

Other social Media: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature

PEACE RIVER



\_\_\_\_\_

Date

This personal information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of providing the public with election information and providing contact information about Candidates to members of the public and the media during a municipal election or by-election. It is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, please contact the Town's FOIP officer at (780) 624-2574.