

<b>Approval Date:</b>	October 13, 2020	<b>Policy Number:</b>	P-23-04-C
<b>Motion:</b>	20-10-298		
<b>Supersedes:</b>	P-23-04-B		
<b>Title:</b>	Levels of Fire Service Policy		

**Purpose**

The purpose of the Levels of Fire Service Policy is to establish the levels of service for fire and rescue services provided by the municipality and to establish the process for approving the establishment or adjustment of fire and rescue services. The purpose of the Levels of Fire Service Policy is to state what is the minimum fire service the town is willing to provide. This doesn't preclude providing a higher level of service as long as properly trained and equipped members are able to respond. (Water Rescue Services for example).

**Policy**

1. The Town of Peace River believes that fire services must be appropriately resourced and trained to the Levels of Service determined.
2. The Town of Peace River Council shall determine the Levels of Service to be provided to its residents, subject to budgetary and other considerations. The Levels of Service will be reviewed each year during the budget process and may be reviewed at other times at the discretion of Council.
3. Council can add or remove any element of service level and will be completing its due diligence by reviewing and determining the appropriate level of service to be provided.
4. Such a review may result in an amendment to this policy.
5. In this Policy "fire service" includes both fire and rescue services;
  - 5.1. Except for agreements approved by Council with other municipal, provincial and federal authorities or agencies, if any, or contracted services to industry approved by Council, the limits of jurisdiction of the Fire Chief, officers and members of the Fire Department will extend to the area and boundaries of the Town of Peace River, unless authorized otherwise.
  - 5.2. The Levels of Service are listed on Schedule "A" attached hereto, which may be amended from time to time considering all contributing factors.

- 5.3. Fire Service Apparatus owned and approved for operations by the Town of Peace River, are listed on Schedule "B" attached hereto.
- 5.4. Fire Service Apparatus owned by the Town of Peace River and other municipalities, are listed on Schedule "C" attached hereto.
- 5.5. Council must follow the following process to review a request to establish, enhance or change a fire service. This process applies whether the request comes from Council, the public or the Town's Administration.

## 6. Step One

- 6.1. Application: Administration to provide Council with the following items in the request:
  - Type of fire service requested or a description of the enhancement or change
  - Distance from existing fire services
  - Population of the area for which the request, enhancement or change is requested
  - Call volume
  - Cost of equipment, apparatus, training, etc. required for the request, enhancement or change
  - Capital and annual operating costs
  - Other relevant information

## 7. Step Two

- 7.1. Council to consider the criteria and determine:
  - Is it feasible to establish a new fire service, and to what level?, or
  - Is it feasible to change the existing fire service and to what level?

## 8. Step Three

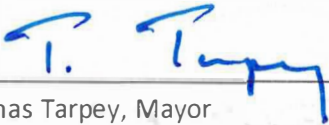
- 8.1. Council may amend the Levels of Fire Service Policy during the budget process or from time to time; identifying:
  - The newly established fire service, or
  - The enhancement or change in Levels of Service.

## 9. Step Four

- 9.1. The Fire Chief will establish the appropriate Standard Operating Procedures for the approved Levels of Service.
- 9.2. Once the Levels of Service have been set, it is the responsibility of the Fire Chief to maintain the stations at the approved levels.

## Schedules

Schedules "A", "B", and "C" are attached and form part of this policy.

Handwritten signature of Thomas Tarpey in blue ink, written over a horizontal line.

Thomas Tarpey, Mayor

Handwritten signature of Christopher J. Parker in blue ink, written over a horizontal line.

Christopher J. Parker, CAO

**Schedule A**  
**Approved Levels of Service**

The Levels of Service within the Town of Peace River are approved as follows:

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- Though the Town of Peace River authorizes the Peace River Fire Department to provide the following services, the services shall be delivered as per the Peace River Fire Department Standard Operating Procedures. Services delivered will be dependent on staffing and incident conditions.
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- The Town of Peace River Fire Department will operate a fire department that provides the following services. Hall #1 may be staffed with up to 4 personnel from 0830 to 1700 hours Monday to Friday, except holidays. The full-time staffing complement may be; Fire Chief, Deputy Fire Chief, Captain. The approved maximum number of paid on-call firefighters is 40. The department is authorized to provide the following services to the following standard:
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Service	Level of Service
<b>FIREFIGHTING SERVICES</b>	
Firefighting Structural	NFPA 1001-Level II and NFPA 1002 – Chapters 4, 5 & 10
Firefighting Wildland/Urban Interface	NFPA 1051, NFPA 1002 – Chapter 8 and S215 – Alberta Wildland Urban Interface Training Program
Fire Officer/Incident Command	NFPA 1021 - Level II and Blue Card Hazard Zone Incident Command Standard
Fire Service Instructor	NFPA 1041 – Level I/II and NFPA 1403
<b>EMERGENCY MEDICAL SERVICES</b>	
Medical First Response	<p>Standard or Advanced First Aid with Level C-CPR, under the Alberta Health Services (AHS) Medical First Response (MFR) Program:</p> <ul style="list-style-type: none"> <li>• Provide assistance when AHS is on scene with the management of difficult patients, multiple patients, or for lift assist or extrication of patients.</li> <li>• Provide assistance in a FIRST RESPONSE capacity when AHS EMS response is expected to be more than 15 minutes on high priority calls.</li> <li>• Immediate response to provide assistance to all “ECHO” level calls as determined by Medical Priority Dispatch System (MPDS). This applies to all events whereby it is determined that a patient is not breathing, or their breathing is not effective.</li> </ul>

<p><b>RESCUE SERVICES</b></p> <p>Motor Vehicle Collisions, Extrication</p> <p>Ice Rescue</p> <p>Hazardous Material Response</p>	<p>NFPA 1001 - Level II</p> <p>NFPA 1006 - Ice Rescue Level II – Chapters 5 and 14</p> <p>NFPA 1072 Operations</p>
<p><b>OTHER</b></p> <p>Fire Inspections as per Town of Peace River QMP</p> <p>Fire Investigations as per Town of Peace River QMP</p> <p>Public Education and Life Safety</p> <p>Mutual Aid and Fire Service Agreements</p>	<p>NFPA 1031 Fire Inspector – Level II</p> <p>NFPA 1033 Fire Investigator</p> <p>NFPA 1035 Public Fire Educator – Level I</p> <p>As per Mutual Aid and Fire Service Agreements currently in place.</p>

## Schedule B

### Approved List of Apparatus Owned by The Town of Peace River

- 2 – ULC 1500 gpm Engines
- 1 – 3500 gallon Vacuum Tender with 1250 gpm Pump
- 1 – Hazmat Unit
- 1 – Hazmat Trailer
- 1 – Rapid Response/Wildland Unit - 2 ton
- 2 – Command Pick-up - ¾ ton
- 1 – 18' Rescue Jet Boat
- 1 – UTV Side by Side

**Schedule C**  
**Approved List of Apparatus Jointly Owned**  
**by The Town of Peace River and Other Municipalities**

- 1 – Command Trailer
- 1 – UTV Side by Side
- 1 – UTV Trailer
- 1 – Utility Squad Unit -  $\frac{3}{4}$  ton