

Town of Peace River Memorial Bench Sponsorship Program

The Town of Peace River Memorial Bench Sponsorship Program allows individuals, families and groups to sponsor the placement of benches along the Parks and Trails System. Benches can be a way to honor a loved one or contribute to the beautification of our community.

The Town has chosen a standard metal bench for durability and a consistent look throughout the Parks and Trails System. These benches can be seen throughout town.



- Sponsors pay the actual cost of the bench, and the Town will purchase the bench. The cost is approximately \$2500, the actual cost is available from Parks and Recreation. The total payment must be received before the application is approved and the bench is placed.
- The Town will install the bench on a concrete base. This installation will take place during the summer and may be delayed by bad weather.
- The length of time for installation will vary depending on time of year and other scheduled projects. The Town will try to install benches by the end of September, however it may be delayed to the following spring due to circumstances beyond our control.
- The location of the bench will be determined in consultation with the sponsor and the Recreation Facilities Coordinator. The sponsor may choose a location; however, it may not be approved if it isn't suitable or if there are already sufficient benches in the area.
- The sponsor may place a Memorial Plaque on the bench. The sponsor will be responsible for having the plaque made and installed. Plaques will be brass or laminate, no larger than 4 inches by 6 inches. Brass is the traditional material for Memorial Plaques, while laminate made from 3 mm exterior grade flexible acrylic is very durable. Repair or replacement of the plaque is the sponsor's responsibility. The wording on the plaque must be approved by the Recreation Facilities Coordinator.
- Corporate sponsorship is permitted, however no logos or wording that can be construed as advertising will be allowed.
- The Town will provide routine maintenance to the bench, and it will be regularly inspected by staff. The bench will be kept in place as long as it is serviceable. If it becomes necessary to replace the bench the sponsor will be given the opportunity to place a new bench under the terms and conditions then in effect.
- Several steps may need to be completed before the application is approved and the bench is placed. Parks and Recreation will keep sponsors updated along the way, and sponsors are encouraged to call (780)624-3204 if they have any questions during the process.



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APPLICATION

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Preferred Location: (The final location will be determined in consultation with the Recreation Facilities Coordinator, consideration will be given to sponsor's preference.)

1st Choice: _____

2nd Choice: _____

Plaque Inscription: (25 words maximum)

I understand and agree to the terms and conditions of the Memorial Bench Sponsorship Program as outlined on page one.

Signature of Sponsor: _____ Date: _____

-----Office Use Below -----

Payment received in the amount of \$ _____ Receipt # _____

Inscription Approved: yes / no Reason if no: _____

Approved Location (nearest street address and description):

Application Approved: _____

Brian Wollis, Recreation Facilities Coordinator, Parks and Recreation, Town of Peace River