

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF PEACE RIVER HELD ON MONDAY, MARCH 11, 1996 AT 7:15 P.M. IN THE COUNCIL CHAMBERS

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PRESENT: Mayor M. Procter, Councillors K. Abbs, K. Gall, B. Hamilton, B. Kruse, A. Ramrattan, E. Skip

ABSENT: NONE

STAFF PRESENT: Town Manager, G. Lundy
Secretary - Treasurer, J. Pobuda
Director of Community Services, B. Ellis
Acting Director of Operations, E. Dziengielewski
Airport Manager, D. Robertson
Fire Chief, V. McLean

I CALL TO ORDER

Mayor Procter called the meeting to order at 7:15 p.m.

II ADOPTION OF AGENDA

- Additions - Addendum as circulated.

VI REPORTS FROM DIRECTORS AND ADVISORS

2. Director of Operations

(b) Sale of Peterbuilt

- Deletions - None

MOTION 96-03-01 Councillor Kruse moved the agenda be adopted.

CARRIED UNANIMOUSLY

III MINUTES

1. Minutes of the Regular Meeting of the Council of the Town of Peace River Held on Monday, February 26, 1996

MOTION 96-03-02 Councillor Gall moved that the minutes of the Regular Meeting of Council held on Monday, February 26, 1996 be adopted.

CARRIED UNANIMOUSLY

IV DELEGATIONS

1. Mackenzie Municipal Services Agency

Tom Baldwin, Executive Director, Mackenzie Municipal Services Agency, was in attendance to discuss the following:

MOTION 96-03-03

(a) Land Use Policies - Draft No. 2 - Alberta Municipal Affairs

Mr. Baldwin reviewed the Land Use Policies Draft #2 prepared by the Mackenzie Municipal Services Agency for forwarding to Tom Thurber, Minister of Municipal Affairs. Mr. Baldwin commented on the emphasis in the proposed policies on local decision making.

Councillor Kruse moved that the reply of the Mackenzie Municipal Services Agency to Land Use Policies Draft #2 be endorsed by the Town of Peace River and that a letter of support be forwarded to the Mackenzie Municipal Services Agency.

CARRIED UNANIMOUSLY

(b) Proposed Subdivision of Lot 15, Block 1, Plan 862-1226, Closed Street, Plan 862-1226 and Closed Street, Plan 3176AZ

Attached were comments from Tom Baldwin, Executive Director, Mackenzie Municipal Services Agency, with regard to Road Closure Bylaw No. 1594.

Town Manager G. Lundy noted that an easement is required for any dyke rehabilitations.

MOTION 96-03-04

Councillor Skip moved that the proposed subdivision of Lot 15, Block 1, Plan 862-1226 be approved subject to:

1. **Taxes being paid in full;**
2. **A 10 foot easement for the dyke rehabilitation on the eastern boundary be supplied, if required;**
3. **Any utility easements, if required.**

CARRIED UNANIMOUSLY

V OLD BUSINESS

1. Peace River Airport Transfer to Local Authorities

Airport Manager D. Robertson had prepared a report regarding the transfer of ownership of the Peace River Airport from Transport Canada to the Town of Peace River.

We had received a letter from Kelly Bunn, Chief Administrative Officer, Municipal District of East Peace No. 131, regarding the transfer of the Peace River Airport.

Also attached was a draft letter from Mayor Procter to Lorne Howell, Regional Director, Transport Canada, regarding the airport issue.

Airport Manager Don Robertson reviewed his report on the transfer of the Peace River Airport to the Town of Peace River with the Council members.

MOTION 96-03-05

Councillor Skip moved that Council proceed with negotiations with Transport Canada to take over the operation of the Peace River Airport subject to:

- 1. The airport facilities, land and equipment be sold by Transport Canada to the Town of Peace River for \$1.00.**
- 2. That the three capital projects, which have been discussed over the past several years, will be paid for by Transport Canada as part of the agreement. These are:**
 - (a) Overlay of the main runway at a cost of approximately \$500,000.00;**
 - (b) Upgrading of the sewage treatment lagoon to standards accepted by Alberta Environment;**
 - (c) Remediation work completed at the Fire Department practice site regarding environmental damage to the satisfaction of Alberta Environment.**
- 3. That the Town be paid, in one lump payment, the total monies that would otherwise have been forthcoming to the Town in annual payments over the next four years.**
- 4. That Transport Canada guarantees that the Airport Capital Assistance Program (ACAP) will be available to the Town of Peace River for future airside capital expenditure requirements.**
- 5. That the federal government enact legislation that will mandate the collection of passenger facility fees on behalf of the Town of Peace River as is done for the City of Edmonton.**

And further that the draft letter prepared by Mayor Procter to Lorne Howell, Regional Director of Transport Canada, Airports Group, be forwarded.

CARRIED UNANIMOUSLY

MOTION 96-03-06

Councillor Ramrattan moved that Administration prepare a draft mandate for the Peace River Airport Advisory Board to be reviewed at the Planning Meeting of March 20, 1996.

CARRIED UNANIMOUSLY

VI REPORTS FROM DIRECTORS AND ADVISORS

1. Secretary-Treasurer

(a) Fee Schedule

Secretary-Treasurer J. Pobuda had prepared a revised fee schedule.

MOTION 96-03-07

Councillor Gall moved that the proposed fee schedule be adopted.

CARRIED UNANIMOUSLY

(b) Distribution of AMFC Surplus

Secretary-Treasurer J. Pobuda had prepared a report regarding the distribution of the AMFC surplus.

MOTION 96-03-08

Councillor Abbs moved that Council authorize Administration to pay two existing debentures, the Riverview Storm Sewer Debenture and the Cemetery Expansion Debenture, from the distribution of the AMFC surplus and that the remaining balance be used to fund the town's share of the cost to repair the Pat's Creek Culvert and further that a letter of thanks be forwarded to the Board of Directors of the Alberta Municipal Financing Corporation.

CARRIED UNANIMOUSLY

(c) Signing Authority - Airport Parking

Secretary-Treasurer, J. Pobuda, had prepared a report regarding signing authority for money collected from parking at the Peace River Airport.

MOTION 96-03-09

Councillor Ramrattan moved that the Town Manager and the Secretary-Treasurer be authorized to hold signing authority on the Town of Peace River Airport Parking account at the Peace River branch of the Royal Bank.

CARRIED UNANIMOUSLY

2. Acting Director of Operations

(a) Public Works Update - March 1996

Acting Director of Operations E. Dziengielewski had prepared an update report for the period ending March 5, 1996.

This was received for Council's information

MOTION 96-03-10

(b) Sale of the Peterbuilt Truck

Acting Director of Operations E. Dziengielewski advised that he has received offers to purchase the town's Peterbuilt truck. Mr. Dziengielewski requested permission to advertise the 1985 Peterbuilt for sale.

Councillor Gall moved that the 1985 Peterbuilt truck be advertised for sale.

CARRIED UNANIMOUSLY

3. Senior Bylaw Enforcement Officer

(a) Bylaw No. 1604 - Parking at the Peace River Airport

Senior Bylaw Enforcement Officer W. Curry had prepared a report regarding Bylaw No. 1604 to provide a parking meter system and collection of fees at the Peace River Airport.

This was received for Council's information.

4. Director of Community Services

(a) Draft Minutes of the Regular meeting of the Peace River Community Services Board held on Wednesday, February 28, 1996

Community Services Director B. Ellis presented the draft Minutes of the Community Services Board meeting held on Wednesday, February 28, 1996.

Mr. Ellis reviewed several items of the minutes with Council members. It was noted that the Community Services Board recommended against providing a street light to the existing pole to be used to light a toboggan hill in Saddleback Ridge. It was further noted that the Peace River Community Services Board adjusted the transfer of budget funds from the FCSS Grants to Groups to the Youth Worker Account by \$2,000.

This was received for Council's information.

5. Assistant Director of Community Services

(a) Green Space Maintenance Contract Bids

Assistant Director of Community Services T. Sprado had prepared a report regarding the Green Space Maintenance Contract bids and requesting Council's decision.

MOTION 96-03-11

Councillor Skip moved that the three-year contract for maintenance of the green space be awarded to Protech. Contract 1 and 2 to total \$136,207.92.

CARRIED UNANIMOUSLY

6. Aquatics Manager

(a) Lectranator Salt - Chlorine Generation System

Aquatics Manager L. Belcham had prepared a report regarding the payment for the lectranator salt - chlorine generation system.

MOTION 96-03-12

Councillor Kruse moved that Progress Payment No. 1 be to Automated Aquatics Canada Ltd. in the amount of \$51,530.00 less holdback of \$7,729.50 plus GST of \$3,066.03 for a total payable of \$46,866.53.

CARRIED UNANIMOUSLY

VII FINANCIAL STATEMENT

1. 1995 Year-End Surplus/Deficit Report

Secretary-Treasurer, J. Pobuda, had prepared a report regarding the 1995 Year-End Surplus/Deficit Report.

MOTION 96-03-13

Councillor Skip moved that the 1995 Year End Surplus/Deficit Report be adopted and that Council authorize the transfer of the 1995 surplus, in the sewer operating system of \$68,282.00 from accumulated surplus, to the reserve for the wastewater treatment plant.

CARRIED UNANIMOUSLY

2. Budget Actual Spending Report for the Period Ending December 31, 1995

This was received for Council's information.

VIII ACCOUNTS PAYABLE

The accounts payable were presented for payment.

MOTION 96-03-14

Councillor Ramrattan moved that accounts numbering from account number 015802 to account number 015807 be ratified in the amount of \$18,542.93 and accounts numbering from account number 015808 to 015931 be paid in the amount of \$305,657.50.

CARRIED UNANIMOUSLY

IX COMMITTEE REPORTS

NONE

X NEW BUSINESS

1. Peace River Centennial Museum and Archives

A letter had been received from Margaret Trussler, Chair / Museum Board of Directors, regarding a change to Bylaw 1586.

MOTION 96-03-15

Councillor Abbs moved that an amendment be prepared to Bylaw No. 1586 adding proprietary electors as being permitted to be appointed to the Peace River Centennial Museum Board.

CARRIED UNANIMOUSLY

2. Alberta Tourism Partnership

We had received a ballot for the election of Director at Large representatives to the Alberta Tourism Partnership Corporation's Board of Directors. Council was requested to conduct a ballot to select their choice of representatives.

The Mayor and each Councillor filled out their ballot and gave them to the Secretary-Treasurer to tabulate and to send in to the Alberta Tourism Partnership Corporation.

3. Kinsmen Club of Peace River

A letter had been received from Norbert Theil, of the Kinsmen Club of Peace River, requesting a road closure on March 16, 1996, 1 - 4 p.m., from the Downtown Shell to the 12 Foot Davis Centre for the Annual Kinsmen Pig Race.

MOTION 96-03-16

Councillor Kruse moved, with regard to the Annual Kinsmen Pig Race, that 100 Street be closed on March 16, 1996 from 1 to 4 p.m. from the Downtown Shell to the 12 Foot Davis Centre.

CARRIED UNANIMOUSLY

4. Town of Hinton

We had received a letter from Ross Risvold, Mayor, Town of Hinton, regarding a workshop to discuss emerging issues effecting forest based communities.

MOTION 96-03-17

Councillor Gall moved that Councillor Hamilton be authorized to attend the workshop to be held April 18, 1996 in Edmonton and that a registration be forwarded.

CARRIED UNANIMOUSLY

XI BYLAWS

1. Bylaw No. 1604 - Being A Bylaw for the Town of Peace River in the Province of Alberta to Provide for A Parking Meter System and the Collection of Fees At the Peace River Airport

MOTION 96-03-18

Councillor Skip moved first reading of Bylaw No. 1604.

CARRIED UNANIMOUSLY

MOTION 96-03-19

Councillor Gall moved second reading of Bylaw No. 1604.

CARRIED UNANIMOUSLY

Third reading of Bylaw No. 1604 was deferred until a subsequent meeting.

XII COUNCILLOR'S REPORTS

1. Mayor Procter
 - (a) Meeting with Peace River School Division No. 10 Board of Trustees held on March 6, 1996

Mayor Procter had prepared a memo regarding the meeting with Peace River School Division No. 10 Board of Trustees held on March 6, 1996.

This was received for Council's information.

2. Councillor Skip
 - (a) Peace Regional Emergency Medical Services Financial Statements - December 31, 1995

The Financial Statement for the Peace Regional Emergency Medical Services dated December 31, 1995 was presented.

This was received for Council's information.

XIII INFORMATION

1. We had received a news release entitled "*Changes to the Provincial Tax on Manufacturing and Processing Machinery and Equipment (M & E) Signals Reinvestment*".

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2. We had received a letter from Judy Gordon, MLA, Lacombe - Stettler, regarding the Grand Ambulance Services Task Force.

FOR COUNCIL'S INFORMATION

3. Attached, for Council's information, was a letter written by Mayor Procter to the Municipal District of East Peace No. 131 regarding the proposed *Dangerous Goods Routes* in and into the Town of Peace River.

FOR COUNCIL'S INFORMATION

4. We had received a newsletter from the Alberta Tourism Partnership announcing their Annual General Meeting.

FOR COUNCIL'S INFORMATION

- 5.. We had an update from Jeff Linton, Operations Manager, Recycle Plus.

FOR COUNCIL'S INFORMATION

6. We had received a copy of the March 6, 1996 *Business Connection* newsletter from the Peace River Board of Trade.

FOR COUNCIL'S INFORMATION

XIV MOTION TO ADJOURN

MOTION 96-03-20

Councillor Abbs moved that the meeting adjourn at 8:50 p.m.

CARRIED UNANIMOUSLY.



Mayor



Secretary-Treasurer