



FINAL UTILITY READING REQUEST

ACCOUNT NO: _____

EFFECTIVE DATE: _____

NAME: _____

STREET ADDRESS: _____

FORWARDING ADDRESS: _____

PHONE NO: RES: _____

BUS: _____

EMAIL: _____

FINAL BILL FORMAT: **EMAIL** **PAPER** **BOTH**

Tenant gives permission to the Town of Peace River to email utility correspondence and or bills.

Town of Peace River Bylaw #1895 states "A new Account shall only be entered into for the provision of Utility Services to a parcel of land with the Owner of the parcel of land. Renters shall not be permitted to set up Accounts in their own name. Upon request of the Owner, a copy of the monthly utility bill will be provided to the Renter of the parcel." Charges accrued are set out in agreement between the owner of the property and their tenant. The Town will not be held liable. *Utility bills are billed by cycle and thus the final bill may be issued in upcoming billing periods.*

SIGNATURE OF OCCUPANT OR OTHER: _____

PRINT NAME: _____

DATE: _____

Information on this form is collected under the authority of section 33 (c) of the Freedom of Information and Protection of Privacy Act and is used solely for the purpose of the Finance Department. Questions about collection of this information may be directed to the Utilities Department 780-624-2574.

OFFICE USE ONLY:

ZONE: _____

FINAL WATER READING: _____

IMT #: _____

TRANSFER OR REFUND CREDIT: _____