



Regional Energy Committee Terms of Reference July 10, 2024

Purpose:

The purpose of the committee is to collaborate as a region to look at opportunities to bring all forms of power generation to the Peace Region, with a focus on nuclear power.

Objectives:

1. To be open to all sources of nuclear power.
2. Host any corporation with presentations.
3. To facilitate communications with the communities.

Efforts should focus on:

- Providing a nuclear friendly site
- Collaboration with the provincial and federal governments
- Communications & Education
- Public Engagement

Membership:

1. The Committee consists of representatives from the councils of the County of Northern Lights, Municipal District of Peace No. 135, Northern Sunrise County, the Town of Grimshaw, and the Town of Peace River.
 - Two municipal elected members of each council being the Reeve/Mayor and one appointed member
 - Chief Administrative Officer of each member municipality or designate

- Additional attendees as required by the Committee
2. One (1) Elected Official from each municipality in attendance will be considered quorum.

Term:

1. Members of the Committee shall be appointed at the Annual Organizational Meeting of their respective Councils.
2. Chair and Vice-Chair to be appointed by the committee following the annual organizational meetings.
3. Share financial costs with membership such as hosting presentations. All other costs to be approved by the individual councils.

Meetings:

1. Meetings shall be held on the second Thursday of the month at 11 am at a location to be determined with meeting the locations rotated amongst municipalities and a virtual option will also be available.
2. Approved Minutes shall be distributed to member councils within one week of the meeting whenever possible.
3. Agendas shall be prepared by the Chair and distributed to members one week in advance of the next scheduled meeting.

Communication:

1. The Chair shall be the contact and spokesperson for the Committee.
2. The Vice-Chair is the alternate contact.
3. All communication will follow the approved communication plan.

Governance structure:

1. The Committee shall function on a collaborative/consensus committee process, meaning that all parties should participate equally, and that decision-making will aim to have full agreement on course of action to be followed.

2. The Committee may decide to appoint working sub-committees to work on specific functions.
3. Such working sub-committees shall be chaired by one member of the committee and may include additional members outside the Committee. All working sub-committees should report back to the Committee on a regular basis.
4. Administrative support to be provided by the County of Northern Lights.